

# OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Thursday, 11th July, 2013  
at 5.30 pm

## Council Chamber - Civic Centre

This meeting is open to the public

### Members

Councillor Moulton (Chair)  
Councillor Vinson (Vice-Chair)  
Councillor Chaloner  
Councillor Fitzhenry  
Councillor Hannides  
Councillor Keogh  
Councillor Lewzey  
Councillor McEwing  
Councillor Mintoff  
Councillor Morrell

### Appointed Members

Mr T Blackshaw, The Church of England (Dioceses  
of Winchester & Portsmouth)

Mrs U Topp, (Roman Catholic Church)

Vacancies

- Primary Parent Governors Representative;  
and
- Parent Governor Representative

### Contacts

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## **PUBLIC INFORMATION**

### **Role of Overview and Scrutiny**

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

### **Overview and Scrutiny Management Committee**

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

### **Southampton City Council's Priorities**

- More jobs for local people
- More local people who are well education and skilled
- A better and safer place in which to live and invest
- Better protection for children and young people
- Support for the most vulnerable people and families
- Reducing health inequalities
- Reshaping the Council for the future

### **Smoking Policy**

The Council operates a no-smoking policy in all civic buildings.

### **Mobile Telephones**

Please turn off your mobile telephone whilst in the meeting.

### **Fire Procedure**

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

### **Access**

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

### **Dates of Meetings: Municipal Year 2013/14**

<b>2013</b>	<b>2014</b>
20 May	16 January
13 June	13 February
11 July	13 March
15 August	10 April
12 September	
10 October	
14 November	
12 December	

## CONDUCT OF MEETING

### TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

### RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

### DISCLOSURE OF INTEREST

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Personal Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### DISCLOSABLE PERSONAL INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

### QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

## **Other Interests**

A Member must regard himself or herself as having a, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

## **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

## **AGENDA**

**Agendas and papers are now available online via the Council's Website**

### **1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

### **2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

### **3 DECLARATIONS OF SCRUTINY INTEREST**

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

### **4 DECLARATION OF PARTY POLITICAL WHIP**

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

### **5 STATEMENT FROM THE CHAIR**

### **6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

To approve and sign as a correct record the Minutes of the meeting held on 17<sup>th</sup> June 2013 and to deal with any matters arising, attached.

### **7 FORWARD PLAN**

Report of the Head of Communities, Change and Partnerships detailing items requested for discussion from the current Forward Plan, attached.

#### **7a) Forward Plan Briefing Paper - The Council Plan**

Briefing Paper detailing the issues relating to the forthcoming Cabinet Decision "Southampton City Council Plan 2013-2014"

7b) Forward Plan Briefing Paper - Oaklands Pool

Briefing Paper detailing the issues relating to the forthcoming Cabinet Decision “Oaklands Swimming Pool”.

7c) Forward Plan Briefing Paper - Glass Collections

Briefing Paper detailing the issues relating to the forthcoming Officer Decision “Implementing Household Glass Collections for Recycling “

7d) Forward Plan Briefing Paper - Evening Charges

Briefing Paper detailing the issues relating to the forthcoming Cabinet Decision “Evening Parking Charges”

7e) Forward Plan Briefing Paper -Charges for Residents First Firsts Parking Permits

Briefing Paper detailing the issues relating to the forthcoming Cabinet Decision “Charges Residents First Parking Permits”

**8 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

Report of the Head of Communities, Change and Partnerships detailing the actions of the executive and monitoring progress of the recommendations of the Committee, attached.

Wednesday, 3 July 2013

Head of Legal, HR and Democratic Services

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SOUTHAMPTON CITY COUNCIL  
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE  
MINUTES OF THE MEETING HELD ON 17 JUNE 2013

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Present: Councillors Moulton (except minute numbers 8, 9 and 10 (in part)) (Chair), Vinson (Vice-Chair), Chaloner (except minute number 12 in part only), Fitzhenry (except minute number 8), Hannides, Keogh, Mintoff, Jeffery and Lloyd

Apologies: Councillors Lewzey, McEwing, Morrell, Mr T Blackshaw and Mrs U Topp

Also in Attendance Councillor Thorpe – Cabinet Member for Environment and Transport

## COUNCILLOR VINSON IN THE CHAIR

### 8. APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

The Committee noted the apologies of Councillors Lewzey and McEwing and that Councillors Jeffrey and Lloyd were in attendance as nominated substitutes in accordance with Procedure Rule 4.3.

In addition the Committee noted the apologies of the Chair, Councillor Moulton, for first part of the meeting as he had been detained by a traffic accident.

### 9. MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)

**RESOLVED:** that the minutes for the Committee meeting on 20 May 2013 be approved and signed as a correct record. (Copy of the minutes circulated with the agenda and appended to the signed minutes).

### 10. MY JOURNEY - LOCAL SUSTAINABLE TRANSPORT FUND PROGRAMME DELIVERY

The Committee considered the report of the Cabinet Member for Environment and Transport providing a summary of the My Journey Project. (Copy of the report circulated with the agenda and appended to the signed minutes).

**RESOLVED** that the Committee recommended that the Cabinet Member:

- (i) Should request officers to circulate details to the Committee relating to:
  - a. the number of travel plan accredited schools in Southampton;
  - b. the number of pupils cycling in targeted schools (as detailed in paragraph 5 of the report); and
  - c. the number of Southampton City Council employees that cycle to work.
- (ii) Should request that officers publish a list of Southampton businesses that have accredited travel plans on the My Journey website
- (iii) circulates to the Committee the Local Sustainable Transport Fund (LSTF) Annual Progress report when published.

## **COUNCILLOR MOULTON IN THE CHAIR**

### 11. **FORWARD PLAN**

The Committee considered the report of the Senior Manager – Customer and Business Improvement detailing items requested for discussion from the current Forward Plan (Copy of the report circulated with the agenda and appended to the signed minutes).

#### **RESOLVED:**

- (i) on consideration of the briefing paper relating to the forthcoming Cabinet Decision “City Centre on Street Resident Only Permits” the Committee recommended that the Cabinet Member Environment and Transport:
  - a. ensure that the Committee has the opportunity to consider the final scheme before it is implemented;
  - b. ensure that residents are given the opportunity on the proposals before they are agreed;
  - c. should request officers to identify whether it was lawful to exclude student residential halls from any potential scheme;
  - d. should request further consultation on the developing proposals is undertaken with Southampton businesses in particular focusing on the small and medium enterprises; and
  - e. ensure that the data obtained from the initial consultation be circulated to the Committee

### 12. **MONITORING SCRUTINY RECOMMENDATIONS**

The Committee noted the report of the Head of Communities, Change and Partnerships, detailing actions and monitoring progress of the recommendations of the Panel. (Copy of the report circulated with the agenda and appended to the signed minutes).



# Agenda Item 7

<b>DECISION-MAKER:</b>	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b>SUBJECT:</b>	FORWARD PLAN		
<b>DATE OF DECISION:</b>	11 JULY 2013		
<b>REPORT OF:</b>	HEAD OF COMMUNITIES, CHANGE AND PARTNERSHIPS		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Mark Pirnie</b>	<b>Tel:</b> 023 8083 3886
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## STATEMENT OF CONFIDENTIALITY

None

## BRIEF SUMMARY

This item enables the Overview and Scrutiny Management Committee to examine the content of the Forward Plan and to discuss issues of interest or concern with the Executive to ensure that forthcoming decisions made by the Executive benefit local residents.

## RECOMMENDATION:

- (i) That the Committee discuss the Forward Plan items listed in paragraph 3 of the report to highlight any matters which Members feel should be taken into account by the Executive when reaching a decision.

## REASON FOR REPORT RECOMMENDATIONS

1. To enable Members to identify any matters which they feel the Cabinet should take into account when reaching a decision.

## ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

## DETAIL (Including consultation carried out)

3. The Forward Plan for the period July 2013 – October 2013 has been circulated to members of the Overview and Scrutiny Management Committee. The following issues were identified for discussion with the Decision Maker:

<b>Portfolio</b>	<b>Decision</b>	<b>Requested By</b>
Leader	Council Plan	Cllr Moulton
Leader	Oaklands Pool	Cllr Moulton
Interim Director	Implementing Household Glass Collections for Recycling	Cllr Vinson
Environment & Transport	Evening Parking Charges	Cllr Moulton
Environment & Transport	Charging for Residents First Parking Permits	Cllr Moulton

4. Briefing papers responding to the Forward Plan items identified by members of the Committee are appended to this report. Members are invited to use the papers to explore the issues with the decision maker.

## **RESOURCE IMPLICATIONS**

### **Capital/Revenue**

5. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.

### **Property/Other**

6. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.

## **LEGAL IMPLICATIONS**

### **Statutory power to undertake proposals in the report:**

7. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.
8. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

### **Other Legal Implications:**

9. None

## **POLICY FRAMEWORK IMPLICATIONS**

10. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.

**KEY DECISION?** No

<b>WARDS/COMMUNITIES AFFECTED:</b>	None directly as a result of this report
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## SUPPORTING DOCUMENTATION

7a	Council Plan Briefing Paper
7b	Oaklands Pool Briefing Paper
7c	Implementing Household Glass Collections for Recycling Briefing Paper
7d	Evening Parking Charges Briefing Paper
7e	Charging for Residents First Parking Permits Briefing Paper

### **Documents In Members' Rooms**

1.	None
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### **Equality Impact Assessment**

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Dependent upon forward plan item
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### **Other Background Documents**

#### **Equality Impact Assessment and Other Background documents available for inspection at:**

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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**SUBJECT:** COUNCIL PLAN 2013-2016  
**DATE:** 11 JULY 2013  
**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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## **THIS IS NOT A DECISION PAPER**

This report provides the Overview and Scrutiny Management Committee (OSMC) with a summary of the report to Cabinet and Council to approve the draft Council Plan 2013-16. The report also seeks delegated authority to the Chief Executive to finalise the plan and incorporate any changes following the meetings and to refresh the plan in 2014 and 2015 so that it aligns with any new budgetary or policy developments.

### **BACKGROUND and BRIEFING DETAILS:**

1. The Council Plan forms part of the council's Policy Framework and must therefore be approved by Council. It is a cross cutting document which covers all areas of the council's activities. The plan reflects the leadership role of the Executive in delivering the council's policy objectives, value for money and service improvement for the benefit of residents and businesses in the city. It is set in the context of opportunities and challenges faced by the council which influence priorities for the next 3 years. The council's strategic planning and policy framework is being reviewed in light of the Council Plan so that they relate to the delivery of the priorities in this Plan and can be streamlined.
2. The Council Plan 2013-16 has been drafted as an easy to read, simple document so that it can be more accessible to and understood by all staff and stakeholders. It has been designed to be printed and used as an A3 poster or pull out document and should be easily viewed online.
3. The plan reflects the council's priorities and identifies a short list of measures that the council will use to measure success. It seeks to highlight the key improvements and developments the council is aiming to achieve in the next 3 years and therefore does not detail all the council's "business as usual" activities. In developing this plan the Cabinet has worked with the Council's Management Team to consider known national policy and budgetary changes which will have a significant impact on the city. The council remains committed to delivering its planned short and medium term aspirations and key projects. However, progress over the next few years will be partially dependent on the availability of funding from external sources.
4. Whilst recognising the period of change the council is going through its core purpose and commitment remains the delivery of excellent services to its customers and to lead economic development in the city.
5. The draft Council Plan 2013 – 2016 identifies the council's priorities and is based on the 2013/14 budget, approved by Council in February 2013. The budget was formulated following extensive consultation with local residents and stakeholders. The draft Council Plan incorporates key service improvements and commitments identified by directorates.

6. The current Council Plan (2011-2014) was approved in July 2011 and highlights of the progress against agreed targets detailed in that plan are attached at Appendix 1.
7. The final Council Plan 2013-16 will be published on the council's website, following consideration of the feedback from OSMC, Cabinet and Council. The draft Council Plan 2013-16, attached as Appendix 2, outlines the council's vision, priorities, and what the council wants to achieve by 2016 to deliver effective, quality and efficient services to customers and lead on economic development.
8. The council's vision is *One Council, working for a sustainable Southampton – Economically, Socially and Environmentally*. The council's top priorities, as identified in the draft Council Plan are:
  - Promoting Southampton and attracting investment
  - Raising ambitions and improving outcomes for children and young people
  - Improving health and keeping people safe
  - Helping individuals and communities to work together and help themselves
  - Encouraging new house building and improving existing homes
  - Making the city more attractive and sustainable
  - Developing an engaged, skilled and motivated workforce
  - Implementing better ways of working to manage reduced budgets and increased demand
9. Progress against these priorities will be reported to Cabinet on a quarterly basis. Each directorate will also focus on a list of priorities for improvement with the aim of focussing on the essential performance indicators within each directorate. The same approach will be taken at a service level.
10. The draft Council Plan reflects the need for the council to meet its financial challenges while still maintaining its focus on delivering quality services to customers. The plan therefore emphasises the delivery of the transformation programme to achieve the required level of savings.
11. The draft Council Plan also identifies that the council has to modernise and will need to be reshaped over the next 3 years. The council has to become a more business like organisation, driving out unnecessary costs and ensuring that the council is maximising investment to support the delivery of services and economic growth.
12. The Cabinet is committed to equalities, anti-poverty and fairness and the priorities reflect many of the challenges relating to tackling inequalities that the council and its partners face. Proposed actions for the council over the next 3 years include actions to address health inequalities, helping people to address the impact of the welfare reforms and reducing the gap in educational attainment. Integrating equalities in this way helps the council to mainstream compliance with equalities legislation and therefore, it is proposed that the council's Equality Action Plan will detail only those actions that are not included in the Council Plan. The council will continue to mainstream equality issues into

its day-to-day business, for example, by using Equality and Safety Impact Assessments to inform decision making. No negative impacts have been identified.

13. The areas requiring continued improvement reflect some of the challenges the council and the city faces including:
- Achieving marked improvement in school attendance ranking, as for the 2011/12 school year Southampton ranked 147<sup>th</sup> out of 152 local authorities for total school absence
  - Improving educational performance for some groups of children and young people, particularly those eligible for free school meals
  - Improving children's safeguarding services
  - Reducing health inequalities across the city
  - Modernising adult social care services, helping people become more self reliant and reducing delayed transfers of care
  - Increasing business growth and business start ups in Southampton
  - Increasing recycling rates and transforming waste services
  - Ensuring the council has the capacity to achieve the required level of change
  - Reducing council costs by 30% at a time of increasing demand for some council services
  - Working with our partners to improve our relative performance in overall crime.

#### **RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**

##### **Resource**

14. There are no additional resource implications for 2013/14 arising from the proposals outlined in this report.

##### **Policy**

15. The annual Council Plan forms part of the council's Policy Framework, as set out in Article 4 of the Council's Constitution. In developing this plan, consideration has been given to known national policy and budgetary changes which will have a significant impact on the city. Progress over the next few years will be partially dependent on the availability of funding from external sources or the identification of new income sources. As it is not possible to guarantee the outcomes in some cases, the Council Plan is subject to in year variation. Any in year amendments will be highlighted through the council's performance monitoring arrangements, which includes the presentation of information highlighting key variances to the Overview and Scrutiny Management Committee.

**Appendices/Supporting Information:**

16. Appendix 1: Council Plan 2011 - 14 – Progress highlights  
Appendix 2: Draft Council Plan 2013 - 2016

**Further Information Available  
From:**

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## APPENDIX 1

### Council Plan Progress Highlights in 2012/13

We said	We did
We want to attract more jobs for local people	<ul style="list-style-type: none"> <li>• Launched the Southampton City Centre Master Plan</li> <li>• Created 11 new Employment and Skills Plans (ESP) S106 programmes which will lead to the creation of 140 new supported jobs for unemployed residents and 102 new/safeguarded apprenticeships</li> <li>• Led the multi agency task force to provide skills training, advice and guidance to Ford employees to maximise their choices and job opportunities on the closure of the Swaythling Plant.</li> </ul>
More local people who are well educated and skilled	<ul style="list-style-type: none"> <li>• More young people achieving well at Key Stage 2 and 4 (GSCE): A*- C grade GCSEs, including English and Maths (increased from 51.7% in 2011/12 to 54.4% in 2012/13)</li> <li>• More young people staying on in education post 16 and taking up applied/vocational learning opportunities – from 88.3% in 2011/12 to 89.3% in 2012/13</li> <li>• More children and young people attending school regularly – absence rates reduced from 6.4% in 2011/12 to 5.9% in 2012/13</li> </ul>
A better and safer place in which to live and invest	<ul style="list-style-type: none"> <li>• Launched an integrated web presence for inward investment to Southampton, Hampshire and the Isle of Wight</li> <li>• Received 97 inward investment enquiries on behalf of the Solent LEP</li> <li>• Increased visitor numbers at Sea City Museum and progressed work on Centenary Quay, Woolston</li> <li>• Secured £17.8million investment for the project 'A Better Connected South Hampshire' as part of the Transport for Southampton, Hampshire and Isle of Wight partnership</li> <li>• Delivered a capital programme of £14m investment in Southampton's roads, pavements, transport, and the street scene environment</li> <li>• 456 new homes completed, 196 affordable homes delivered and improved 1,643 private homes</li> </ul>
Better protection for children and young people	<ul style="list-style-type: none"> <li>• Increased the number of children looked after placed with local foster carers</li> <li>• Commissioned detailed work on the challenges faced by the council in safeguarding vulnerable children to develop an Implementation Plan for improvement in outcomes.</li> </ul>

We said	We did
Support for the most vulnerable people and families	<ul style="list-style-type: none"> <li>• More people helped to live at home for longer (domiciliary care increased from 2,730 2011/12 to 2,887 2012/13; reduced those in residential care from 627 2011/12 to 586 in 2012/13)</li> <li>• Increased the safety of the highest risk victims of domestic violence evidenced through a reduction of repeat incidents of domestic violence incidents returning to MARAC in 12 months from 20.13% in 2011/12 to 19.5% in 2012/13</li> <li>• Identified the first wave of families with complex, multiple problems to be supported through the Families Matter project and established a multi agency model to support families with complex needs</li> <li>• Led the city's preparation on informing and supporting residents in understanding and dealing with the impacts of the welfare reforms, including the publication of Moneytree for raising awareness</li> </ul>
Reducing health inequalities	<ul style="list-style-type: none"> <li>• 1,547 people stopping smoking through 4 week smoking quitters</li> <li>• Increased the proportion of people participating in sport and physical activity from 23.10% to 24.7%</li> <li>• Increase from 1.1% to 3.6% in cycling amongst schools targeted through the My Journey project</li> </ul>
Deliver high quality, low cost services that meet customer needs	<ul style="list-style-type: none"> <li>• Achieved budget savings of £13.7m to reduce the council's funding gap</li> <li>• Establish a new People Directorate to improve outcomes, transform services and reduce costs.</li> <li>• Implemented the chargeable garden waste scheme</li> <li>• Approved the Houses in Multiple Occupation Licensing project</li> </ul>

# One council, working for a sustainable Southampton

- Economically, socially and environmentally

## ! Our priorities



### Economic

- Promoting Southampton and attracting investment.
- Raising ambitions and improving outcomes for children and young people.



### Social

- Improving health and keeping people safe.
- Helping individuals and communities to work together and help themselves.



### Environmental


- Developing an engaged, skilled and motivated workforce.
- Implementing better ways of working to manage reduced budgets and increased demand.



### One council


- Developing an engaged, skilled and motivated workforce.
- Implementing better ways of working to manage reduced budgets and increased demand.

## ✍ How we will work


We will listen, learn and improve 

We will spend money wisely 

We will put residents and customers at the heart of what we do, reflecting the city's diversity

We will be an employer of choice 

We will work with others to make a difference 





We will strive to get it right, first time, every time 

## 🏠 Our challenges

- Addressing the effects of the continued recession and while we want growth, few people are able to invest.
- Helping more local people to improve their skills and get a local job.
- Improving school attendance.
- Improving educational attainment for those children who do not do as well as others.
- Effective support to safeguarding.
- Working with our partners to improve our relative performance in overall crime.
- Reducing health inequalities across the city.
- Reducing the numbers of vulnerable children, young people and adults.
- Reducing the impact of the Welfare Reforms on people who live in poverty or on a low income.
- Reducing reliance on and demand for intensive council support.
- Meeting housing needs.
- Improving waste and recycling services.
- Ensuring the council has the capacity to achieve the required level of change.
- Reducing council costs by 30% at a time of increasing demand for some council services.

## 👏 Our opportunities

- Working regionally to improve local outcomes e.g. City Deal, community budgets.
- Attracting external funding, particularly to improve the city's infrastructure.
- Regenerating the council's housing estates.
- Significant investment planned across the waterfront and the city centre.
- Integration with Health to manage demand and share risks and costs.
- Encouraging and maximising opportunities for economic growth and inward investment.
- Increasing new business start ups and associated business rates.
- Supporting citizens to become more self reliant.
- Harnessing initiatives that increase community powers e.g. Community Asset Transfer, personalised budgets.
- Transforming the organisation through the council's Change Programme Responsibility for Public Health.
- Harnessing the potential of partnerships

Our priorities	By 2016 we want to	Key actions in 2013/14	Success measures for 2014
 <b>Economic</b>			
<b>Promoting Southampton and attracting investment</b>	Increase opportunities in the city for business start ups. Increase take up of skills development and job opportunities by local people.	Maximise economic growth and jobs through initiatives including City Deal, Section 106 agreements and Community Infrastructure Levy. Develop opportunities to improve literacy and digital skills across the city's libraries.	Increase the employment rate (68.3% December 2012). Increase the net gain of businesses in the city (70 in 2011 based on 750 start-ups and 680 closed). 550 people supported / completed skills courses.
	Increase inward investment in the city.	Raise the profile of Southampton as a place to invest in by promoting the city's success and unique selling points including implementation of the City Centre Master Plan.	Manage 100 new inward investment on behalf of the Solent LEP (Subject to the Solent LEP Board decision). Maintain % satisfied with Southampton as a place to live (81% 2010).
	Develop partnerships and an investment programme to support growth in the green economy.	Support growth in the Green Economy including securing ECO (Energy Company Obligation) funding.	Develop a Strategic Energy Action Plan to secure ECO funding and jobs.
<b>Raising ambitions and outcomes for young people</b>	Reduce school absence rates in line with the South East Average.	Reduce the gap in educational attainment for pupils eligible for free school meals (FSM) and those who are not through investing in our support for school improvement, and working with schools to support the ways they are working together to do this.	Reduce the gap for pupils eligible for FSM attaining Level 4+ in English and mathematics at Key Stage 2 (2012 City average: 77% / FSM: 62%). Reduce the gap for pupils eligible for FSM attaining 5+ A* to C grades at GCSE inc. English & mathematics (2012 City average: 54.4% / FSM: 32.4%).
	Reduce the gap in educational attainment between the Southampton average and the South East average.	Develop the Southampton Apprenticeship Action Plan. Launch the Southampton Apprenticeship Campaign.	Reduce people aged 16-18 (academic age) who are not in Employment, Education or Training (NEET) from 6.3% to 6%. (384 young people) Increase the number of apprenticeship starts – all ages from 2,000 to 2,150.
 <b>Social</b>			
<b>Improving health and keeping people safe</b>	Improve safeguarding of vulnerable children, young people and adults.	Redesign the way we deliver and commission services for children, young people and adults.	Increase the timeliness of initial child protection work for vulnerable children from 75% to 85%. Increase care leavers who are in suitable accommodation from (63% 2012/13). Reduction in the number of First time entrants to the Youth Justice System aged 10-17 from 968 to 871 and reoffending rates from 48% to 43%.
	Deliver sustained improvements for families through our Families Matter programme.	Implement the Families Matters model to work with 593 families with complex support needs.	30% (178) of families worked with through the Families Matter programme have been turned around.
	Improve people's health and reduce health inequalities between the different areas of the city.	Support people to make better life style choices to help reduce health inequalities.	16% of the eligible population are offered health checks. Increase adult participation in sport from 24.7% to 25.7%.
<b>Helping individuals and communities to work together and to help themselves</b>	Mitigate the impact of the welfare reforms through increasing welfare information, training and support.	Implement the Welfare Reforms Action Plan.	Maintain levels of statutory duty homelessness acceptance (197 2012/13). Maintain reasonable levels of council tax (in year) collection rates (96.2% 2012/13).
	Increase opportunities for self reliance and community resilience.	Welfare Reforms Monitoring Group to establish baseline data to measure the impact of the welfare reforms and make recommendations to enhance the sustainable local welfare provision. Implement the 1st phase of the Community Asset Transfer Strategy.	Number of community assets transferred. Increase the number of social care clients receiving self directed support (direct payments and individual budgets) from 99.3% to 100%.
 <b>Environmental</b>			
<b>Encouraging new house building and improving existing homes</b>	Improve council estates by making significant progress in our estates regeneration programme and increasing the number affordable of homes.	Deliver the milestones of the estate regeneration programme for Meggeson Avenue (Phase 2) and Hinkler Parade.	Deliver 330 affordable homes. Bring back 100 empty properties back into use. Deliver 42 new homes through the estate regeneration programme.
	Improve the quality of housing in the city.	Improve private sector housing standards. Add action for Council housing investment project.	Ensure all private landlords of houses in multiple occupation (HMOs) in the Bargate are licensed.
<b>Making the city more attractive and sustainable</b>	Achieve a modal shift in transport from the private car to other methods.	To encourage a change in travel habits to more sustainable modes by delivering the capital programme and the "My Journey" campaign.	Reduce people entering the city centre in a light vehicle during the morning peak (7.30-9.30am) from 58.6% to 57%.
	Transform waste services and improve recycling levels.	Introduce a glass collection service. Reduce recycling contamination levels.	Increase recycling rate from 25.42% to 27%. Reduce net cost of waste and recycling service to £112 per household.
	Provide an expanded cultural offer for the city.	Finalise development proposals for the Southampton New Arts Complex. Start fit out work for the new Woolston Library.	Start work on site for SNAC.
 <b>One council</b>			
<b>Developing an engaged, skilled and motivated workforce</b>	Develop a motivated and skilled workforce to include improving programme and project management and IT literacy within the council.	Develop and implement a Workforce Strategy and Engagement Plan. Develop an IT training programme. Establish a council-wide pool of project management expertise.	% people who go through the STEP programme who are redeployed. Reduce the number of days lost to sickness absence per full time equivalent (excluding schools) from 11.1 to 8.25 days
<b>Implementing better ways of working to manage reduced budgets and increasing demand</b>	Redesign the points where customers access information and services to encourage use of more efficient channels such as the web.	Work with services (especially the People Directorate) to redesign processes to move appropriate actions earlier in the customer's contact with the council, whether that be the web, the contact centre or face to face.	Reduce end to end service delivery times. Increase use of the web portal to access information and services.
	Deliver an agreed programme of transformation through the change programme to make a significant contribution to the council's savings gap of £60m.	Work with partners to implement joint and integrated commissioning for the People Directorate. Develop a Medium Term Financial Action Plan. Achieve milestones to reduce council buildings used for staff.	Achieve savings as a result of integrated commissioning. Reduction in the number of delayed transfers of care. Agreed level of savings achieved.

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**SUBJECT:** OAKLANDS SWIMMING POOL  
**DATE:** 11 JULY 2013  
**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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## **THIS IS NOT A DECISION PAPER**

### **SUMMARY:**

Following the closure of Oaklands swimming pool, there has been significant support for the pool to be reopened. In order to provide a medium term life span for the building capital investment is required. Work is ongoing with a community group to establish a viable operator, but other options will be explored if this is not a feasible way forward.

Reports to Cabinet on 16<sup>th</sup> July, and Council on 17<sup>th</sup> July will recommend expenditure of £18,000 in 2013/14 to undertake a detailed feasibility study, and to add a sum of £1,258,000 to the Economic Development and Leisure Capital programme for refurbishment works at Oaklands swimming pool. Initially this will be phased £200,000 in 2013/14, £848,000 in 2014/15 and £210,000 in 2015/16, although this will be subject to change on completion of the detailed feasibility study.

### **BACKGROUND AND BRIEFING DETAILS:**

1. Oaklands Swimming Pool closed in May 2012, following ongoing leaks in the pool. Subsequently significant local community support for reopening the pool has been voiced.
2. An approach has been received from a local community group to operate the pool. The group includes individuals with some experience in the operation of swimming pools and links to the local community. The initial business plan submitted needs further work to provide the necessary assurances that the operation would be robust and viable in the long term. Officers and consultants will continue to work with the community group to refine the business plan.
3. Working with the community group is the preferred mechanism to delivering the service, and could be achieved by the award of a service concession through a Cabinet report. Should the initial business planning work fail to deliver sufficient reassurances, the opportunity to operate the pool will be widened. The appointment of the community group as an operator, or alternative operator, will be the subject of a separate cabinet report once the business plan and feasibility work has been completed.
4. It is proposed to ensure the pool is in good state of repair and fit for purpose for the medium to long term to afford any new operator the best opportunity to deliver a high quality service and a viable operation. Capita has assessed the costs of providing a 15 year life expectancy for the pool and building. Whilst it will not result in a pool that will look wholly new internally, it will be efficient and functional for the period. The works would include a full mechanical and electrical upgrade (especially to the elderly plant room) and roof repair. The provision of shared car park provision with other community uses anticipated on the old school site is also included.

5. Capita has proposed a programme which delivers the building ready for occupation in a period of some 23 months from instruction. This timescale allows for detailed feasibility work in advance of final design and procurement of the works. This detailed feasibility is required to finalise costs and is anticipated to take 3 months, the tender and design works a further 8 months, with works in site estimated at 12 months.
6. The conclusion of the feasibility works will provide greater clarity on capital costs and programme and together with the outcome of the business plan review will enable a detailed decision to be made by Cabinet later this year.

**RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**

**Financial - Capital**

7. A detailed feasibility study will be commissioned to finalise the capital cost and phasing of the refurbishment works to enable the re-opening of the pool. It is proposed that funding for the project will be from Council resources. A capital receipt will be generated from the sale of the Oakland's School site and whilst we do not earmark specific receipts to ensure flexible funding of the capital programme, this receipt will contribute to the overall resources available to fund the Capital Programme.

**Financial - Revenue**

8. The ongoing revenue costs associated with maintaining the site are currently being covered within existing property management budgets. However, these costs will continue to create a pressure on these budgets in 2013/14 and future years until the capital works commence and the pool is able to re-open. Approval to add the scheme and then progress work is therefore critical to minimise the impact of these costs during the transition period.

**Appendices/Supporting Information:**

None

**Further Information Available  
From:**

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**SUBJECT:** IMPLEMENTING HOUSEHOLD GLASS COLLECTIONS FOR RECYCLING  
**DATE:** 11 JULY 2013  
**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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## **THIS IS NOT A DECISION PAPER**

### **SUMMARY:**

On 16<sup>th</sup> July 2013 the Interim Director for Environment and Economy is scheduled to take a decision on the proposed kerbside mixed glass collection service for households across Southampton. If approved, it is recommended that the new service is implemented from October 2013

This new service will be funded by monies received from the Weekly Collection Support Scheme (WCSS) award, which is allowing us to improve our current services. The implementation of glass collections will help increase the City's recycling rate and make it easier for our residents to recycle their glass bottles and jars, especially for those who find it difficult to get to a glass bank.

### **BACKGROUND AND BRIEFING DETAILS:**

1. The proposed new glass collection service is based on market research, the experience of other local authorities, industry experts and feedback from local residents involved in the pilot, which took place in Polygon. The service is being designed with a flexible approach to take account of property type and location to ensure maximum uptake by residents.
2. It is intended that boxes will be used to collect glass from most houses in the city and small recycling banks and wheeled bins will be used for flats, parts of the City with high concentrations of houses of multiple occupation (HMOs) and for properties with certain access restrictions.
3. It is also proposed to replace the large noisy, steel, glass skip recycling banks (located in council and supermarket car parks) around the city with the smaller banks that are more attractive, quieter to use and more cost effective to empty.
4. The glass collection service to households will be rolled out in three phases commencing in October 2013 with full roll out complete by Summer 2014. This end date will not cause problems with WCSS performance or payment issues as glass implementation costs are spread throughout the WCSS funding period.
5. A phased introduction is necessary due to complexities around supplier capacity, space to store containers, vehicle procurement, making effective use of staff resources and managing customer engagement and feedback. For these reasons it would not be possible to implement phases 1, 2 and 3 at the same time.
6. Phase 1 will be the roll out of glass collections to flats and HMOs at the end of October 2013. This will involve locating community glass recycling points (a small glass recycling bank or wheeled bin) at locations within or near to flats and HMOs, where there is appropriate space. The service is currently undertaking a geographical information system (GIS) based property audit across the city to identify locations for community recycling points. This timescale also ensures a supplier has time to build the small banks and make sure they have noise reducing adaptations.

7. Phase 2 will be the roll out of kerbside glass collections to houses, apart from the central Southampton area (this would exclude parts of SO14, SO15 and SO17 postcodes). Residents will be provided with a plastic box with handles, which will be emptied every two weeks alongside their existing collection of dry mixed recyclables (DMR). Phase 2 should commence in January 2014 and be rolled out across the city by the end of March 2014.
8. Phase 3 will be the roll out to houses, apart from the central Southampton area (this would exclude parts of SO14, SO15 and SO17 postcodes). The central and city centre area presents particular challenges with the introduction of the glass collection service due to high numbers of HMOs, areas of high density housing and a lively night-time economy. Phase 3 will be implemented during June to August 2014 which will enable us to learn from the phase 1 and 2 roll out in other parts of the city and allow time to consider the challenges of this particular location. It is important that collections are right for the area and it is likely that they will comprise of a mixture of community recycling points and kerbside collections using boxes and wheeled bins.
9. The pilot of glass collections focused particularly on the Polygon area and finished on 18 June 2013. The trial will be extended at the end of June to another area of the city, which includes a number of flats in order to test collections in a part of the city, which is outside of the central area. The purpose of the trial was to evaluate the impact of potential anti-social behaviour and the presentation of glass containers for collection, to assess the types of containers including options for use of a smaller container for residents with mobility issues, to consider start times for glass collection to avoid containers being left over night and to trial community recycling points for HMOs and flats. The pilot will enable the service to design out any problems that might occur so that the new service is as safe and efficient as possible. Initial feedback from residents is positive and all those responding would continue to use the glass bank and the majority with kerbside boxes had no problems with moving the box. Further evaluation of the pilot will be used to develop the service, the information available to residents, branding and the communications plan.
10. Glass collections will be funded by WCSS until 31 March 2015. Thereafter the service needs to be self sustaining and funded by income from glass sales and avoided waste disposal costs. The most cost effective way to collect glass is alongside the existing DMR collections by using a split bodied vehicle, which will be procured. It is simpler and easier for residents to have collections on the same day for both glass and DMR.
11. With the launch of a new service it is important that a clear and robust communications campaign is developed to enable glass collections to take place safely and establish the right behaviours from our residents. Containers will be clearly branded and easily associated with glass collections. This will be part of an overarching campaign to Recycle for Southampton. This is a strand of the council's overall waste transformation programme and will build on national branding, the use of digital communications and social media to help ensure residents have access to the right level of information in order to change behaviours and at the same time increase the Southampton's recycling rate.
12. It is proposed that the SCC commercial waste recycling service to the city's business community will be expanded by the introduction of a chargeable glass recycling service which will enable greater efficiencies through the coordination of joint collections and maximised use of vehicles.



13. The introduction of glass collections requires careful consideration of health and safety issues, especially in terms of noise and manual handling. The collection of glass is noisier than the collection of recycling/household waste and broken glass is a hazard. These issues will be addressed through staff working groups and in consultation with the Unions and HSE as necessary to mitigate any risks identified and ensure appropriate hearing, hand and eye protection is in place. Health surveillance for staff will be required along with ensuring appropriate equipment is provided to reduce the impact of noise. Training for manual handling will be refreshed.

#### **RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**

##### **Policy**

14. The waste management policy will need to be reviewed and refreshed to take account of this new service and other changes to the service under the waste transformation programme, which is intended to be completed by November 2013.

##### **Financial**

15. All start up and operating costs for the new glass collection service will be provided by the WCSS fund until 31 March 2015. This equates to £845K of capital to purchase collection vehicles, collection boxes and banks. This is also supported by £1,699K in revenue to publicise the scheme and fund collection costs. It is proposed to use the WCSS fund to maximise take up of the scheme in the first two years to enable it to become self funding in future years from income and avoided disposal costs.
16. It is estimated that by collecting glass in the manner described, the additional cost of the mainstreamed service from 1 April 2015 is anticipated to be offset by increased income from recycled glass and other DMR plus reduced costs from avoided waste disposal costs. From 1 April 2015 onwards this would be a sustainable service, subject to overall budget considerations.

##### **Property**

17. It is intended to use a framework agreement to purchase the containers (boxes / wheeled bins) to achieve best value for money. Options are currently being reviewed on the options available to purchase small banks and the best procurement route. No property implications are identified however, it is possible that minor landscape work, funded by the WCSS may be required for some community glass recycling points in parts of the city.

#### **OPTIONS AND TIMESCALES:**

18. If the proposals in this report are approved implementation of phase 1 would commence October 2013 with full roll out complete by Summer 2014.

#### **Appendices/Supporting Information:**

- 19 None

#### **Further Information Available From:**

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**SUBJECT:** EVENING PARKING CHARGES  
**DATE:** 11 JULY 2013  
**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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1. This report provides the Overview and Scrutiny Management Committee (OSMC) with a summary of the Cabinet report relating to establish a new policy that allows evening parking charges to be implemented. The cabinet report also seeks approval to allow a Traffic Regulation Order (TRO) to be advertised and determined.

**BACKGROUND and BRIEFING DETAILS:**

2. Evening parking charges are required to allow the Council to cover its costs in operating an evening parking service and to promote sustainable modes of transport. The evening economy places specific demands on managing car parking. The council provides a number of parking related services to support the evening economy and local residents. Among other things it includes:
  - CCTV monitoring;
  - Enforcement;
  - Cleansing and maintenance of car parks;
  - Lighting;
  - Maintaining the roads, parking restrictions and signs.
3. A consultation was publicised through street notices, on the web and in the Daily Echo. Responses were collated through the consultation page on the city web in the form of questionnaire. It was divided into three parts, A B and C. There were 487 responses to the questionnaire on the city web (68% were in Southampton and 38% were outside), including paper questionnaires received and input on behalf of the respondents.
4. The aim of Part A of the questionnaire was to establish preferences over the period and tariff type that could apply to on-street and off-street evening charges in the pay & display zone in the city centre. Of the 337 preferences 92% were in favour of Option 3 which was to extend parking charges till 8pm only. From consideration of the comments these preferences were subject to qualification:
  - 73% of respondents to the overall questionnaire were opposed to evening parking charges in principle;
  - The primary concern was over the cost of parking and affordability;
  - 7% of respondents highlighted concerns over the impact for residents and their visitors;
  - 6% of respondents highlighted concerns over the impact of community services (e.g. charities, faith centres and societies);
  - 28% of respondents highlighted concerns over the impact on the economy of the city centre (e.g. business and leisure facilities).

5. The aim of Part B of the questionnaire was to see whether there would be public support for reducing the charge for permits to park overnight in the car parks from £250 to £150. Of the 445 preferences made 65% were in favour of reducing the charge.
6. The aim of Part C of the questionnaire was to see whether there would be public support for extending the maximum parking period to two hours. Of the 451 preferences, 85% were in favour of this extension. 25 respondents highlighted opposition to the increase on the basis of the shortage of parking or a 1 hour stay being sufficient.
7. There has been support from public transport operators. Bluestar/Uni-Link buses have responded to the consultation by saying they *"would be happy to support this proposal with special discounted fares in conjunction with any planned introduction of these parking charges on a commercial basis to help show people there is a good and frequent and long standing commercial evening bus service already"*.
8. The results of the consultation will inform the design of the evening parking charges scheme. Whilst the report recommendation delegates the details of the scheme to be determined by the Head of Transport, Highways and Parking, in consultation with the Cabinet Member for Environment and Transport it is expected that the scheme to be advertised in a TRO will include the following:
  - That charges will apply to 8pm only on street and until midnight in car parks;
  - The charge will only be £2 to reflect concerns about the affordability of parking and to the introduction of a flat fee of £2 will make the system easier to understand and enable people to not clock-watch whilst enjoying the evening economy;
  - The charge will be a flat rate. This is to reflect the different demands of the night time economy when compared to the daytime e.g. the need to dwell longer to enjoy the city centres leisure offer rather than feel pressured to return back to a vehicle at a certain time.
9. In addition, a number of associated measures are being considered to address some concerns raised about the evening economy and affordability. These include:
  - For residents and visitors the cost of an overnight parking season ticket for all city centre car parks will be reduced from £250 to £150.;
  - A NEW all day and weekend residents season ticket offer for designated city centre car parks will be developed;
  - A limited number of parking permits/vouchers will be made available to charities and voluntary organisation for them to distribute amongst their members. A system will be set up to administer the process;
  - We will work with public transport operators to provide a new and enhanced evening bus ticket offer;
  - Concern about extending the red zone permitted length of stay to 2 hours will be addressed as part of a review of existing parking zone boundaries to be conducted next year.

## **RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**

### **Resource**

10. The one-off implementation costs are expected to be £30,000. There are unlikely to be other significant operating costs, as the cost of enforcement is already included within existing approved revenue budgets. .

### **Policy**

11. The report requires an amendment to the Strategic Level Parking Policy (previously approved by Cabinet on the 17 March 2008) to allow the establishment of the principle of charging for evening parking charges. Evening parking charges are also compliant with the Local Transport Plan and previously agreed parking policy on the basis that it:
  - Ensures that the parking service covers its costs of operation; and
  - Encourage the use of sustainable modes of transport in accordance with the Local Transport Plan and reduces the level of carbon emissions from transport.

### **Financial**

12. The General Fund revenue budget, approved by Council in February 2013, included income from evening parking charges of £300,000 in 2013/14 and then £500,000 per annum in a full year. As this is a new parking policy it is difficult to gauge the public response. However, it is currently estimated that the additional income from the proposal set out in this report will be £200,000 in a full year. The implementation date is expected to be the start of October 2013, giving a net income projection, after one-off costs, of £70,000 in 2013/14.

### **Legal**

13. The Road Traffic Regulation Act 1984 permits the introduction of the parking charges as set out in this report in accordance with a statutory consultation procedure set down in the Act and associated secondary legislation.

### **OPTIONS and TIMESCALES**

14. The proposal could be implemented by 1 October 2013, subject to Cabinet approval and the TRO determination.

### **Appendices/Supporting Information:**

15. None.

### **Further Information Available From:**

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**SUBJECT:** CHARGING FOR RESIDENTS' FIRST PARKING PERMITS  
**DATE:** 11 JULY 2013  
**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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## **THIS IS NOT A DECISION PAPER**

### **SUMMARY:**

This report provides the Overview and Scrutiny Management Committee (OSMC) with a summary of the Cabinet report relating to charging for residents first parking permits. The report will seek to delegate authority to officers to advertise and determine a Traffic Regulation Order (TRO). The TRO will propose introducing charges for first residents parking permits and temporary residents parking permits in residents' zones 1 – 12 and 16.

### **BACKGROUND and BRIEFING DETAILS:**

1. Residents' Parking Schemes are introduced at the request of communities to address issues caused to local residents by the unregulated parking of vehicles of non-residents, for example around the University of Southampton.
2. The Council currently makes no charge for first residents parking permits, or temporary residents' parking permits, in residents' zones 1 -16. Provision already exists for a second resident's parking permit to be issued in zones 2 -12 and 16 at a cost of £30. Because of the limited amount of parking available, a pool of 100 second residents' parking permits is available in zone 1, and these are issued on a first come first served basis at a cost of £30.
3. It is intended to exclude residents' zones 13, 14 and 15 from the proposal as they were introduced solely to enable management of parking in the vicinity of St Mary's Stadium on match days. The cost of these schemes is covered by an obligation on Southampton Football Club.
4. Providing residents with resident parking scheme results in financial pressures on Council resources which if not addressed going forward, will have a negative impact on the Council's ability to continue to provide this service to its current level or to expand it further.
5. It is proposed to introduce a charge of £30 for all first 12 months residents parking permits issued in zones 1-12 and 16. This is in line with the current charge of £30 for annual visitors' permits and second residents' parking permits and is set at a level that reflects the cost of administering the issue of a permit and managing the schemes.
6. It is proposed to introduce a charge of £15 for 3 months temporary residents' permits. This charge has been set at this level to reflect only the cost of administering the issue of a permit. It does not include any fixed cost associated with managing and running the schemes, such as the maintenance of signs and lines.

## **RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**

### **Resource**

7. Work on the Traffic Regulation Orders advertising them and dealing with any subsequent representations received to the proposals will be carried out by Balfour Beatty, Traffic Management.
8. Day to day administration of the schemes, dealing with queries, processing permit applications and issuing permits will be carried out by Capita and the Council's Parking Services section.

### **Policy**

9. The implementation of charges is compatible with the Local Transport Plan which seeks to put in place effective processes and schemes to manage the supply of limited on-street car parking availability, ensure a good quality of life for residents' of the city and encourage the use of alternative forms of transport. .

### **Financial**

10. It is estimated that one-off set up costs of around £10k will be incurred implementing these proposals. This includes the cost to advertise the relevant Traffic Regulation Orders (TRO's) and consider and determine any representations received to these proposals (£5k). This work will be undertaken by Balfour Beatty, Traffic Management. The cost to configure the existing permit management system and, revise the web pages, application forms and other information in the public domain, such as scheme information leaflets, will be undertaken by the Council's Parking Services section and will be managed within existing budgets.
11. If approved, the income for the financial year 2013/2014 is estimated to be in the region of £70k. This assumes an implementation date of 1<sup>st</sup> October 2013. With estimated income year on year thereafter of around £130k. This represents approximately half the current annual cost of running these schemes

### **Legal**

12. Residents' Parking Schemes are implemented and managed in accordance with the Traffic Regulation Orders made under the Traffic Regulations Act 1984 and supplemented by secondary legislation and statutory guidance.
13. In introducing these proposals the Council has had due regard to its statutory duties under the Equalities Act 2010. An Equalities Impact Assessment has been undertaken on this proposal. No significant issues were identified which would prevent the introduction of the charging proposals.



**OPTIONS and TIMESCALES**

- 14. The proposal could be implemented by 1<sup>st</sup> October 2013, subject to Cabinet approval and the TRO determination.

**Appendices/Supporting Information:**

None.

**Further Information Available From:**      **Name:**      David King  
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# Agenda Item 8

<b>DECISION-MAKER:</b>	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b>SUBJECT:</b>	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
<b>DATE OF DECISION:</b>	11 JULY 2013		
<b>REPORT OF:</b>	HEAD OF COMMUNITIES, CHANGE AND PARTNERSHIPS		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Mark Pirnie</b>	<b>Tel:</b> <b>023 8083 3886</b>
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<b>Director</b>	<b>Name:</b>	<b>Dawn Baxendale</b>	<b>Tel:</b> <b>023 8091 7713</b>
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## STATEMENT OF CONFIDENTIALITY

None

## BRIEF SUMMARY

This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

## RECOMMENDATION:

- (i) That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.

## REASON FOR REPORT RECOMMENDATIONS

1. To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

## ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

## DETAIL (Including consultation carried out)

3. Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.
4. The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed. Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.

## RESOURCE IMPLICATIONS

### Capital/Revenue

5. None.

### Property/Other

6. None.

## LEGAL IMPLICATIONS

### Statutory power to undertake proposals in the report:

7. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

### Other Legal Implications:

8. None

## POLICY FRAMEWORK IMPLICATIONS

9. None.

KEY DECISION? No

<b>WARDS/COMMUNITIES AFFECTED:</b>	None directly as a result of this report
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## SUPPORTING DOCUMENTATION

### Appendices

1.	Monitoring Scrutiny Recommendations – 11 <sup>th</sup> July 2013
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### Documents In Members' Rooms

1.	None
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### Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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### Other Background Documents

#### Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1. None	

# Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 11<sup>th</sup> July 2013

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
17/06/13	Environment & Transport	My Journey	1) Officers circulate details to the Committee relating to: the number of travel plan accredited schools in Southampton; the number of pupils cycling in targeted schools (para 5); the number of SCC employees cycling to work.	Schools are currently finalising accreditation so this information will be forwarded to OSMC at the end of the school year in August 2013.	
			2) Officers publish the Southampton businesses that have accredited travel plans on the My Journey website.	The website is currently going through a review with a new web agency so this will be implemented by the end of July 2013.	
			3) The Cabinet Member circulates to the Committee the LSTF Annual Progress report when published.	The Annual report is being drafted and will be circulated to the OSMC when published.	
	City Centre On Street Residents Permits	1) That the Cabinet Member identifies whether it is lawful to exclude students from the scheme	Students will not be excluded from the scheme		
		2) That data obtained from the consultation be circulated to the OSMC	Consultation feedback analysis can be found at: <a href="http://www.southampton.gov.uk/modernGov/documents/s17185/CC%20Res%20Perm%20-APP%203.pdf">http://www.southampton.gov.uk/modernGov/documents/s17185/CC%20Res%20Perm%20-APP%203.pdf</a>		
		3) That residents are given an opportunity to comment on the developing proposals before they are agreed	A TRO will be advertised allowing this opportunity		
		4) That further consultation on the developing proposals is undertaken with Southampton businesses, focussing on SME's.	The issue will be raised at the Chamber of Commerce Transport and Planning Group during August		
		5) That the item returns to the OSMC for consideration prior to Cabinet decision.	The results of the TRO consultation will be sent to OSMC before decision taken by the delegated decision maker		

Appendix 1

Agenda Item 8

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